

Time and Date Change for Comdial DX80 and DX120 Telephone Systems

From any telephone:

1. Press **Feature # *** and enter in your password. Default password **#####** (8 "HASH" {#} key presses).
2. Press **Show** and enter **08 14**.
3. Press **Save** then **Show**.
4. The option to change the **Year** will appear. If you do not need to change the year, press **Next**. If you need to change this value, press **Chg**, enter in two digits for the year and press **Save** then **Next**.
5. The option to change the **Month** will appear. If you do not need to change the month, press **Next**. If you need to change this value, press **Chg**, enter in two digits for the month and press **Save** then **Next**.
6. The option to change the **Day** will appear. If you do not need to change the date, press **Next**. If you need to change this value, press **Chg**, enter in two digits for the date and press **Save** then **Next**.
7. The option to change the **Weekday** will appear. If you do not need to change the weekday, press **Next**. If you need to change this value, press **Chg**, to select the weekday, and press **Next**.
8. The option to change the **Hour** will appear. Press **Chg** and enter in two digits for the hour in military format. Press **Save** then **Next**.
9. The option to change the **Minutes** will appear. Press **Chg** and enter in two digits for the minutes and press **Save**.

Press the **HOLD** button to take the phone out of programming mode.